

# Cancellation/Withdrawal Policy



If the Student wishes to withdraw, Focus Music must be advised by no later than the last business day of the current Term/Semester the Student is enrolled in. If no withdrawal notice is received by this date, the Student's current enrolment will roll over to the following Term/Semester.

If the Student notifies Focus Music of their withdrawal after the withdrawal cut-off date (last business day of Term/Semester), the Student will incur a Late Cancellation Fee of \$75.00. If this amount is not paid within 14 days of the Student's notice to withdraw, the Student will be liable for the full Term's/Semester's tuition fees based on the previous Term's/Semester's lesson enrolment type (i.e. Individual Lessons, Classes or Programs).

***□ I understand that if I do not advise Focus Music of my withdrawal prior to the last day of the current Term/Semester I am enrolled in, I will incur a Late Cancellation Fee of \$75.00.***

***□ I understand that if the Late Cancellation Fee is not paid within 14 days of my notice to withdraw, I will be liable for the full Term's/Semester's tuition fees based on my previous Term's/Semester's lesson enrolment type (i.e. Individual Lessons, Classes or Programs).***

If the Student wishes to withdraw during a Term/Semester, the Student is required to complete **all** remaining lessons for the Term/Semester and will be withdrawn at the end of that Term/Semester. If the Student withdraws at any point during a Term/Semester and does not wish to complete the remaining lessons for that Term/Semester, the Student will remain liable for all fees associated with their lessons in that Term/Semester, and no refund will be given.

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